

# 2022/23 FNDC Regulatory and Compliance Work Programme

## Annual Work Plan

Meeting Date	Area of Interest	Frequency	Detail
November / December 2022 (first meeting in new term of Council)	<b>Resource Consents / Mana Whakahono-ā-rohe</b>	Quarterly	<p>Report on the status of number of how many RCs have been received / rejected; any environment court issues; how many s88s (requests for further information); resource planning to address peaks.</p> <p>Vision 2020 Update – 20-day compliance (number of extensions of time (s37s))</p> <p>Status of discounts (number of discounts and dollar values)</p> <p>Report on implementation of regulatory matters arising from Mana Whakahono-ā-rohe under RMA Management.</p>
November / December 2022 (first meeting in new term of Council)	<b>Updates on implementation of RMA &amp; District Plan</b>	Quarterly	<p>Report on any legislative changes and other “need to know” issues on the horizon (progress on RMA reform, biodiversity, implications of the DP review.</p>
November / December 2022 (first meeting in new term of Council)	<b>Building consents (BCA)</b>	Quarterly	<p>Report detailing the following:</p> <ul style="list-style-type: none"> <li>• 20-day building consents and Code compliance certificates.</li> <li>• 4-year average consent numbers</li> <li>• annual forecast for building consents</li> <li>• Code compliance certificate compliance stats.</li> <li>• Sitrep on current BCA topics</li> <li>• number of consents declined</li> <li>• residential vs commercial consents</li> <li>• customer time spent on consent vs statutory time,</li> <li>• how many per subdivision/ward across the district</li> <li>• the wait time for a building inspection southern vs northern.</li> <li>• number of building consents accepted or rejected at lodgement.</li> <li>• update on the e-pathway platform</li> <li>• how many retrospective consents have been approved or declined (Certificates of Acceptance)</li> </ul>
January / February 2023 (second meeting in new term of Council)	<b>Animal Shelter Update</b>	Progress update	<p>Report updating on Northern Shelter project completion and operational arrangements while Southern Shelter is being completed, update on timeline for completion of the Southern facility.</p>

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January / February 2023 (second meeting in new term of Council)	<b>Environmental Management: noise control and parking enforcement</b>	Quarterly	Report on effectiveness (performance) of the noise control and parking contracts (and renewal of contract timeframes)  Details regarding the number of noise RFSs received and response times met, the number of noise abatements issued, number of parking infringements issued (types of infringements and locations).
January / February 2023 (second meeting in new term of Council)	<b>Building Compliance</b>	Quarterly	Report on: Status of pool inspections, status of Building Warrant of Fitness audits, Notice to Fix stats, Certificate of Acceptance stats and number of RFSs resolved / still active.
March / April 2023	<b>Environmental Health</b>	6 -monthly	Report on how many licensed premises (alcohol) we have in the District, our area, how many have had a good host visit, and how many still require an inspection.
March / April 2023	<b>District Licensing Authority: Alcohol Licensing</b>	Quarterly	Report on applications, renewals and number of objections and where they landed, TAs etc.
March / April 2023	<b>Environmental Management: Food Licensing</b>	Quarterly	Report on food licensing (how many premises are registered, how many inspections have there been, how many licenses are renewed, not renewed, how many complaints & enforcements)
March / April 2023	<b>Building consents (BCA)</b>	Quarterly	Report detailing the following: <ul style="list-style-type: none"> <li>• 20-day building consents and Code compliance certificates.</li> <li>• 4-year average consent numbers</li> <li>• annual forecast for building consents</li> <li>• Code compliance certificate compliance stats.</li> <li>• Sitrep on current BCA topics</li> <li>• number of consents declined</li> <li>• residential vs commercial consents</li> <li>• customer time spent on consent vs statutory time,</li> <li>• how many per subdivision/ward across the district</li> <li>• the wait time for a building inspection southern vs northern.</li> <li>• number of building consents accepted or rejected at lodgement.</li> <li>• update on the e-pathway platform</li> <li>• how many retrospective consents have been approved or declined (Certificates of Acceptance)</li> </ul>
June 2023	<b>Environmental Management: RMA monitoring / monitoring of RC conditions</b>	Quarterly	Report on monitoring of RC conditions and general monitoring, highlighting trends that are noteworthy with recommendations. Status update on alternative ways of achieving compliance.
June 2023	<b>Bylaws: update on active enforcement</b>	Quarterly	Report on the number of beaches of District Plan and Bylaws (and related number of RFSs).
June 2023	<b>Building Compliance</b>	Quarterly	Report on: Status of pool inspections, status of Building Warrant of Fitness audits, Notice to Fix stats, Certificate of Acceptance stats and number of RFSs resolved / still active.

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July/August 2023	<b>Animal management</b>	Quarterly	<p>Report on infringements, work programme for completing the dog control bylaw &amp; policy and the legislative report (s10a) to Department of Internal Affairs on dog control activity (annually).</p> <p>Update on work programmes (including the annual planning and reporting on the success of the Chip 'n Snip programme), community education programmes, adoptions, shelter numbers as well as number of currently registered dogs compared with known registered dogs.</p> <p>Number of dog attacks, infringements issued and prosecutions.</p>
July/August 2023	<b>Building consents (BCA)</b>	Quarterly	<p>Report detailing the following:</p> <ul style="list-style-type: none"> <li>• 20-day building consents and Code compliance certificates.</li> <li>• 4-year average consent numbers</li> <li>• annual forecast for building consents</li> <li>• Code compliance certificate compliance stats.</li> <li>• Sitrep on current BCA topics</li> <li>• number of consents declined</li> <li>• residential vs commercial consents</li> <li>• customer time spent on consent vs statutory time,</li> <li>• how many per subdivision/ward across the district</li> <li>• the wait time for a building inspection southern vs northern.</li> <li>• number of building consents accepted or rejected at lodgement.</li> <li>• update on the e-pathway platform</li> <li>• how many retrospective consents have been approved or declined (Certificates of Acceptance)</li> </ul>
July/August-2023	<b>Environmental Management: RMA monitoring / monitoring Climate Change regulatory implications and obligations</b>		<p>Status update report detailing the following:</p> <ul style="list-style-type: none"> <li>• assessment of any Climate Change implications / obligations for Council within the regulatory compliance context</li> <li>• any legislative considerations from new legislation that has been passed</li> </ul>
<b>The above cycle of reporting to be repeated from September / October 2023 onwards</b>			